

## **SCRUTINY BOARD (ENVIRONMENT AND NEIGHBOURHOODS)**

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**Meeting to be held in the Civic Hall, Leeds on  
Monday, 13th October, 2008 at 10.00 am**

**A pre-meeting will take place for ALL Members of the Board  
in a Committee Room at 9.30 am**

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### **MEMBERSHIP**

#### **Councillors**

B Anderson (Chair)	-	Adel and Wharfedale
A Blackburn	-	Farnley and Wortley
A Castle	-	Harewood
B Cleasby	-	Horsforth
D Coupar	-	Middleton Park
A Gabriel	-	Beeston and Holbeck
D Hollingsworth	-	Burmantofts and Richmond Hill
G Hyde	-	Killingbeck and Seacroft
G Kirkland	-	Otley and Yeadon
J Marjoram	-	Calverley and Farsley
L Mulherin	-	Ardsley and Robin Hood
M Rafique	-	Chapel Allerton

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*Please note: Certain or all items on this agenda may be recorded on tape*

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**Agenda compiled by:  
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# A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded.)</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting)</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED</b> – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p> <p>No exempt items or information have been identified on this agenda</p>	

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3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p><b>DECLARATIONS OF INTEREST</b></p> <p>To declare any personal / prejudicial interests for the purpose of Section 81 (3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.</p>	
5			<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive any apologies for absence.</p>	
6			<p><b>MINUTES OF THE PREVIOUS MEETING</b></p> <p>To receive and approve the minutes of the Scrutiny Board (Environment and Neighbourhoods) meeting held on 8<sup>th</sup> September 2008.</p>	1 - 8
7			<p><b>EXECUTIVE BOARD - MINUTES</b></p> <p>To receive the minutes of the Executive Board meeting held on 2<sup>nd</sup> September 2008.</p>	9 - 18
8			<p><b>ACCOUNTABILITY ARRANGEMENTS FOR 2008/09 AND QUARTER 1 PERFORMANCE REPORT</b></p> <p>To consider a report from the Head of Policy, Performance and Improvement on performance information at the end of Quarter 1 (April 2008 – June 2008).</p>	19 - 38
9			<p><b>RECOMMENDATION TRACKING</b></p> <p>To receive and consider a report from the Head of Scrutiny and Member Development, which requests Members to confirm the status of recommendations from previous inquiries.</p>	39 - 48

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10			<p><b>MISCELLANEOUS PROPERTIES</b></p> <p>To consider a report from the Director of Environment and Neighbourhoods on the numbers and occupation levels of miscellaneous properties belonging to the Council, not within the ALMO portfolios.</p>	49 - 54
11			<p><b>INQUIRY INTO STREET CLEANING</b></p> <p>To consider a report from the Head of Scrutiny and Member Development presenting evidence in line with session one of the Board's Inquiry into Street Cleaning.</p>	55 - 60
12			<p><b>INQUIRY INTO ASYLUM SEEKER CASE RESOLUTION - DRAFT TERMS OF REFERENCE</b></p> <p>To consider a report from the Head of Scrutiny and Member Development presenting draft terms of reference for the Board's forthcoming Inquiry into Asylum Seeker Case Resolution.</p>	61 - 66
13			<p><b>CURRENT WORK PROGRAMME</b></p> <p>To consider a report of the Head of Scrutiny and Member Development on the Board's current work programme.</p>	67 - 78
14			<p><b>DATE AND TIME OF NEXT MEETING</b></p> <p>Monday 10<sup>th</sup> November 2008 at 10.00am (Pre-meeting for Board Members at 9.30am)</p>	